

**Minutes of the meeting held remotely on Tuesday 16th February 2021 at
7:30pm.**

Council Members present	
Mr C McEwen (CM) – Chair	Mrs S Brown (SB) – Vice Chair
Mr T Leathart (TL)	Mr B Thunder (BT)
Mr S Young (SY)	Mr K Millard (KM)
Mr A Carter (AC)	Mr R Hurley (RH)
Clerk & Responsible Officer:	Mr K Morgan
Members of the public present:	None
Swindon Borough councillors present:	Cllr R Holland and Cllr R Smith attended for the discussion about the school extension

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OSWG – Open Spaces Working Group, CWG – Communications Working Group, SM website – www.SouthMarston.org.uk, ML – Mandy Larcombe (bookkeeper)

Agenda item & minute number	Summary	Action
Open 10 Minutes 134/20-21	<p>The community group VIEWS had submitted a number of questions and concerns relating to the school expansion.</p> <p>CM responded in advance of the meeting and explained that many of these points had already been the subject of interaction with the borough in adjusting plans prior to this point, and that the concerns about safety of children especially had been discussed. Further questions were invited but none were received.</p> <p>The school expansion was further discussed in item 5 of this meeting – see minute ref 139/20-21 below for further details.</p>	None
1. Apologies 135/20-21	None.	None
2. Declarations of interest 136/20-21	None.	None
3. To approve	Minutes were approved remotely and will be signed when physical	

<p>and sign the minutes of the Parish Council meeting held on Tuesday 19th January 2021 137/20-21</p>	<p>meetings resume.</p> <p>Proposed: AC Seconded: RH Approved: All</p>	<p>None</p>
<p>4. Review of actions 138/20-21</p>	<p>Review of actions currently outstanding. The following were discussed and updated where needed:</p> <ul style="list-style-type: none"> • Jun 20 23/20-21 Emergency plan – SY has circulated the plan to village representatives and received some amendments to include. • Jul 20 46/20-21 Bus Routes – CM summarised the current situation - Cllr Holland reported that he continued to raise the issue when possible and hoped a resolution was possible in the future. • Sep 20 72/20-21 Steris Noise – CM said that it was hoped the situation would be resolved shortly. SB emphasised that until this situation was resolved some of the HHT development would be delayed. • Oct 20 87/20-21 Flood Ponds – CM reported that an update from the Borough flood officer was due at the end of February. He noted that it appears that there is no regular maintenance regime in place for the ponds. • Jan 21 126/20-21 SMRA MoU – CM has the document signed and will return copy to the clerk. 	<p>SY</p> <p>None</p> <p>None</p> <p>CM</p> <p>CM</p>
<p>5. Emergency Item – to discuss the School expansion 139/20-21</p>	<p>The issues concerning the school expansion and temporary car park off Old Vicarage Lane were discussed.</p> <p>CM and SB summarised the situation and also the frustration with the lack of inclusion of the parish in more recent discussions and planning. Cllr Holland said he would give feedback to the various officers involved to try and ensure such issues did not arise again.</p> <p>The council resolved to agree the Heads of Terms as proposed for submission to the Borough Council.</p> <p>Proposed: AC Seconded: TL Approved: All</p>	<p>None</p>
<p>6. Review of</p>	<p>The PC reviewed progress.</p>	<p>None</p>

Parish Council Calendar 140/20-21		
7. Clerk's Report 141/20-21	<p>Report discussed.</p> <ul style="list-style-type: none"> • Crown Timber Noise – The clerk reported that he had spoken to the site manager and discussed the issues but the cause of the noise problem was not clear. Clerk to further investigate and arrange a site visit if required. • Census 2021 – SB suggested that material related to the census could be included in the next edition of Community News. Clerk to source material. • Service contracts - The Clerk confirmed that all contracts had been signed and returned – Clerk to sign on behalf of council and send copy of fully signed documents to contractors. • Footpaths – a response from SBC officer had been received about the removal of the medieval village signage. This has been passed to BT and Lionel Cave-Ayland to discuss. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
8. Planning applications 142/20-21	<p>The following application was discussed:</p> <p>S/20/0140 Re: Erection of a single storey side extension. At: 2 Cambria Cottages , Old Vicarage Lane South Marston Swindon SN3 4SN Deadline 24th February</p> <ul style="list-style-type: none"> • There were no objections – however it was noted that the property is a village heritage site listed in the Neighbourhood Plan and therefore materials used should sympathetic to that legacy • Clerk to respond <p>The following applications were received after the agenda was issued but were also discussed:</p> <p>S/19/1485 Re: Refurbishment of existing retail unit including installation of new shopfront, reconfigured car parking, new access arrangements, and associated works (including alteration to red line to allow for revised access and to include bus stop area). At: Former Toys R Us Unit, Oxford Road Stratton St Margaret Swindon SN3 4DG</p>	<p>Clerk</p>

	<ul style="list-style-type: none"> • Discussions were held concerning potential traffic issues caused by the proposed relocation of the entry and exit points from the site • It was also noted that issues previously raised such as pedestrian and cyclist safety still remained and had not been addressed adequately • Councillors to formulate response outside the meeting and forward response to Clerk • Clerk to then respond <p>S/21/0231 Re: Erection of storage or distribution building (use class B8), ancillary buildings, offices, landscaping, vehicular parking, bus depot, creation of 2no. passenger vehicle accesses and associated works without compliance with conditions 2 (Approved Plans), 4 (Strategic Landscaping (including acoustic barrier)), 7 (Strategic Footpath/ cycleways) and 8 (Levels) from previous permission S/19/1891. At: Symmetry Park (Phase 6), Shrivenham Road South Marston Swindon</p> <ul style="list-style-type: none"> • Discussion was held and it was decided councillors would investigate and formulate response outside the meeting • Clerk to then respond 	<p>Clerk</p> <p>Clerk</p>
<p>9. Reports from Working Groups 143/20-21</p>	<p>Communications Working Group:</p> <p>Report reviewed.</p> <ul style="list-style-type: none"> • Website - the website was discussed and council resolved to approve a further ten hours of overtime each for the project for clerk and editor – to be taken from pre-approved funds for the project. • Proposed: KM • Seconded: SB • Approved: All <p>Open Spaces Working Group:</p> <p>Report reviewed.</p> <ul style="list-style-type: none"> • Bin at Hoddinott’s Corner - BT reported that he had asked Allbuild to remove the old open top black bin at the bridleway entrance at Hoddinott’s Corner as this was still being used, overflowing and causing litter issues. This would ensure use of the large closed bin that was installed last year 	<p>None</p> <p>None</p>

	<p>and reduce incidence of litter being blown about.</p> <ul style="list-style-type: none"> • Relocation of bins and signage – it was noted that some relocation of litter and/or dog bins and signage may be necessary once the school expansion starts. To be reviewed when plans and timings are finalised. <p>Allotments Working Group:</p> <p>Report reviewed.</p> <ul style="list-style-type: none"> • Site future - it was noted that there had still been no progress in discussing the future of the site with the land agents representing Honda. 	<p>None</p> <p>BT</p>
<p>10. Reports relating to expansion 144/20-21</p>	<p>Strategic Planning Working Group:</p> <p>A verbal report was given by CM.</p> <ul style="list-style-type: none"> • NEV Catchup Meeting – councillors had attended an online meeting with the NEV team and reported that while progress had been slow it was hoped this would now improve. 	<p>None</p>
<p>11. Other reports 145/20-21</p>	<p>SMRA report:</p> <p>A verbal update was given by SB.</p> <ul style="list-style-type: none"> • It was noted that SMRA had received a further grant of £7250 under the government COVID support scheme. 	<p>None</p>
<p>12. Finance 146/20-21</p>	<p>To review and approve finance statement, bank statements and payments:</p> <p>As this meeting was held remotely papers were not circulated for signing. This will be done at a later date when circumstances allow.</p> <p>Council resolved to approve payments totalling £2,428.14</p> <p>Proposed: RH Seconded: AC Approved: All</p> <p>To summarise additional spending agreed at this meeting:</p> <p>The PC approved:</p> <ul style="list-style-type: none"> • 10 hours additional overtime each for the Clerk and editor for the website project 	<p>None</p> <p>None</p>

<p>13. Matters brought forward by or with the consent of the Chair 147/20-21</p>	<p>TL mentioned the ongoing situation with regard to the improvements in fibre networking provision to the village. It was generally agreed that progress is apparently being made but no one has yet been given a specific date for availability.</p> <p>SB asked about elections for the parish. Clerk responded that these were last held in 2018 so the next cycle will be due in 2022. However it was agreed that efforts could be made to advertise the vacancy for a councillor that exists before that date.</p> <p>RH informed the meeting that he would be doing a sweep of the village roads for potholes over coming weeks and would report these on the borough website.</p>	<p>Clerk</p>
---	---	--------------

The meeting closed at 9:00 pm.

Signed by Chairperson:

Date: