

**Minutes of the meeting held remotely on Tuesday 17<sup>th</sup> November 2020 at  
7:30pm.**

<b>Council Members present</b>	
Mr C McEwen (CM) – Chair	Mrs S Brown (SB) – Vice Chair
Mr T Leathart (TL)	Mr B Thunder (BT)
Mr S Young (SY)	Mr R Hurley (RH)
Mr A Carter (AC)	Mr K Millard (KM)
Clerk & Responsible Officer:	Mr K Morgan
Members of the public present:	None

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OSWG – Open Spaces Working Group, CWG – Communications Working Group, SM website – [www.SouthMarston.org.uk](http://www.SouthMarston.org.uk), ML – Mandy Larcombe (bookkeeper)

<b>Agenda item &amp; minute number</b>	<b>Summary</b>	<b>Action</b>
Open 10 Minutes 94/20-21	No issues were raised.	None
<b>1.</b> Apologies 95/20-21	None.	None
<b>2.</b> Declarations of interest 96/20-21	None.	None
<b>3.</b> To approve and sign the minutes of the Parish Council meeting held on Tuesday 20 <sup>th</sup> October 2020 97/20-21	Minutes were approved remotely and will be signed when physical meetings resume.  Proposed: SB Seconded: AC Approved: All	None
<b>4.</b> Review of actions 98/20-21	Review of actions currently outstanding.  A number of actions were closed and several had deadlines adjusted due to ongoing delays in resolution.	

<p><b>5. Review of Parish Council Calendar 99/20-21</b></p>	<p>The PC reviewed progress.</p> <ul style="list-style-type: none"> <li>• SMRA to be consulted regarding the grant amount for 2021 given unusual financial circumstances during the pandemic restrictions.</li> <li>• Clerk to be given a copy of ROSPA safety review for play equipment.</li> </ul>	<p>SB</p> <p>SB</p>
<p><b>6. Clerk's Report 100/20-21</b></p>	<p>Report discussed.</p> <ul style="list-style-type: none"> <li>• Correspondence – TL noted that issues raised by residents were regarding the unusual situation where the bendy stretch of road from the Keypoint roundabout to the 30mph limit near Hoddinott's Corner was subject to a national speed limit of 60mph. Cllr Holland at SBC was given this information for clarification.</li> <li>• Litter – Clerk reported that L &amp; G's representatives were still discussing funding options for the litter picking requirements along the bridleway. Clerk to continue to monitor situation and seek updates.</li> <li>• Footpaths – the Clerk also reported that way markers that had been put up on the cut through path at Hoddinott's Corner had been removed as they incorrectly indicated the path was permissive. L &amp; G had queried who had done the work there but the Clerk confirmed with them that this had not been done by the parish or its contractors.</li> <li>• Arch - The Clerk noted that the F &amp; E Harris Trust had gifted the newly installed arch at the Village Garden to the parish. To be added to asset register and insurance schedule. Clerk to thank the trust on behalf of the parish.</li> <li>• Flood ponds – Clerk reported that concerns had been raised with the flood officers at SBC. They are currently building a report on the flood events of early October and the incident involving South Marston would be included. They will respond when any actions are taken.</li> </ul> <p>CM emphasised that the level of maintenance on all the ponds around South Marston was of concern – Clerk to chase SBC and request an update on the</p>	<p>None</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>situation.</p> <ul style="list-style-type: none"> <li>• Clerk mentioned ongoing issues with receiving updates from SBC on issues raised – particularly the concerns raised about the chicane on Old Vicarage Lane that had been chased following no response.</li> </ul>	None
7. Planning applications 101/20-21	<p>A confidential pre-planning application was discussed.</p> <ul style="list-style-type: none"> <li>• Clerk to respond to concerned parties</li> </ul>	Clerk
8. Reports from Working Groups 102/20-21	<p><b>Communications Working Group:</b></p> <p>Report reviewed.</p> <ul style="list-style-type: none"> <li>• The review of website providers was discussed, and it was agreed that, following approval by the CWG, Clearwater was the provider selected.</li> </ul> <p>The proposal to add a £500.00 contingency to the already agreed budget of £2,000.00 was discussed. Council resolved to approve the additional £500.00.</p> <p>Proposed: KM  Seconded: SY  Approved: All</p> <p>Clerk to contact Clearwater and unsuccessful bidders and begin planning the project timelines.</p> <p><b>Open Spaces Working Group:</b></p> <p>Report reviewed.</p> <ul style="list-style-type: none"> <li>• Community payback - BT informed the council that where possible community payback teams would be utilised.</li> <li>• St Julian's - BT reported that designs for the replacement community structure were being considered – these would be made from metal. Funding obtained through various means should cover the cost of the replacement. There is also the potential for installation of some extra screens to block noise from the location.</li> </ul>	<p>Clerk</p> <p>None</p> <p>None</p>

	<ul style="list-style-type: none"> <li>• Footpaths – the footbridge over the brook near the church has been repaired by Lionel and is temporarily viable– however this structure is in need of replacement. Clerk to raise with SBC.</li> <li>• Leaf clearance – BT requested approval for expenditure of up to £200.00 to fund clearance of leaves in cycle gullies and on some footpaths. Council resolved to approve this expenditure:  Proposed: SB Seconded: SY Approved: All  BT to arrange.</li> </ul> <p><b>Allotments Working Group:</b>  Report reviewed.</p>	Clerk   BT   None
9. Reports relating to expansion 103/20-21	<b>Strategic Planning Working Group:</b>  Report reviewed.	None
10. Other reports 104/20-21	<b>SMRA report:</b>  Report reviewed.	None
11. Finance 105/20-21	<p><b>To review and approve finance statement, bank statements and payments:</b></p> <p>It was noted that donors to the gazebo replacement fund should be thanked on behalf of the council.</p> <p>As this meeting was held remotely papers were not circulated for signing. This will be done at a later date when circumstances allow.</p> <p>Council resolved to approve payments totalling £4,765.94</p> <p>Proposed: AC Seconded: RH Approved: All</p> <p><b>To summarise additional spending agreed at this meeting:</b></p> <p>The PC approved:</p> <ul style="list-style-type: none"> <li>• £500 additional contingency for website development</li> <li>• £200 for leaf clearance</li> </ul>	BT/Clerk

<p><b>12.</b> Matters brought forward by or with the consent of the Chair 106/20-21</p>	<ul style="list-style-type: none"> <li>SB raised the matter of accounting for the S106 funds from the Orchard development and the need to report these to SBC. Council resolved that SB and BT should coordinate to prepare the information:</li> </ul> <p>Proposed: BT  Seconded: AC  Approved: All</p> <p>It was also agreed that the clerk should investigate any existing system for recording S106 funds received by the Parish and, if not available, to prepare a system for such purposes.</p>	<p>SB/BT</p> <p>Clerk</p>

**The meeting closed at 9:09pm.**

**Signed by Chairperson:**

**Date:**