

**Minutes of the meeting held remotely on Tuesday 20th October 2020 at
7:30pm.**

Council Members present	
Mr C McEwen (CM) – Chair	Mrs S Brown (SB) – Vice Chair
Mr T Leathart (TL)	Mr B Thunder (BT)
Mr S Young (SY)	Mr R Hurley (RH)
Mr A Carter (AC)	
Clerk & Responsible Officer:	Mr K Morgan
Members of the public present:	None

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OPWG – Open Spaces Working Group, CWG – Communications Working Group, SM website – www.SouthMarston.org.uk, ML – Mandy Larcombe (bookkeeper)

Agenda item & minute number	Summary	Action
Open 10 Minutes 79/20-21	No issues were raised.	None
1. Apologies 80/20-21	KM - accepted by council.	None
2. Declarations of interest 81/20-21	SB declared an interest in discussions concerning the proposed developments at Manor Farm.	None
3. To approve and sign the minutes of the Parish Council meeting held on Tuesday 15 th September 2020 82/20-21	Minutes were approved remotely and will be signed when physical meetings resume. Proposed: SB Seconded: BT Approved: All	None
4. Review of actions 83/20-21	Review of actions currently outstanding. Updates: <ul style="list-style-type: none"> Apr 20 194/19-20 Car park lighting - Clerk to obtain prices for cheaper solutions offering waterproofing 	

	<p>and durability - consider installation options with Allbuild.</p> <ul style="list-style-type: none"> Sep 20 72/20-21 SBC noise policy for Crown timber - merged with other item regarding this. 	
<p>5. Review of Parish Council Calendar 84/20-21</p>	<p>The PC reviewed progress.</p> <ul style="list-style-type: none"> A meeting of the Financial Working Group is to be arranged. Clerk and BT to discuss service requirement renewals and agree any updates needed. 	<p>FWG</p> <p>Clerk/BT</p>
<p>6. Clerk's Report 85/20-21</p>	<p>Report discussed.</p> <ul style="list-style-type: none"> Confidential item – it was resolved that issues raised would be discussed by the Finance Working Group. <p>Proposed: AC Seconded: SY Approved: All</p> <ul style="list-style-type: none"> Website - Progress with the website was discussed. Four potential providers have been reviewed and Clerk to make further contact to seek additional information to enable proper comparison and decision. Correspondence – Clerk to respond offering general support for moves towards 20mph speed restrictions in villages. Correspondence – Thank you letter from Lord Lieutenant to be circulated among village volunteers with accompanying acknowledgement from Chair. Correspondence –Royal British Legion letter about Remembrance events to be put on website. Clerk to also contact church. 	<p>FWG</p> <p>None</p> <p>Clerk</p> <p>Clerk/Chair</p> <p>Clerk</p>
<p>7. Planning applications 86/20-21</p>	<p>S/LDO/20/1172 Re: Installation of a containerised gas-powered energy generation unit and associated equipment, including electrical transformer, boundary treatment and lighting. At: Unit A4, Marston Gate Stirling Road Swindon SN3 4DE Deadline: 14th October</p>	<p>None</p>

	Further work to be done on the plan which will be presented for approval at a later date.	SY
10. Reports from Working Groups 89/20-21	<p>Communications Working Group:</p> <p>Report reviewed.</p> <p>Open Spaces Working Group:</p> <p>Report reviewed.</p> <ul style="list-style-type: none"> • Hedge cutting – price to add Oak Tree Corner to contract to be obtained from Allbuild. • Confidential discussion on a pre application proposal for a footpath diversion – SB to respond on behalf of the Council to those concerned. • MoU received for defibrillators – BT and TL have checked, Clerk to check and BT to then sign. • Issues and safety concerns with the new traffic calming/chicanes on Old Vicarage Lane were discussed. Clerk to contact SBC Highways to raise these concerns. <p>Allotments Working Group:</p> <p>Report reviewed.</p> <ul style="list-style-type: none"> • BT informed the Council that the works previously agreed – track repairs and tree trimming – would take place soon. • BT requested approval for expenditure of £66 from allotment funds to pay for collection of collected fly-tipped waste from the allotments. Council resolved to approve the expenditure, BT to arrange: <p>Proposed: SB Seconded: RH Approved: All</p>	<p>None</p> <p>BT/Clerk</p> <p>SB</p> <p>Clerk/BT</p> <p>Clerk</p> <p>None</p> <p>BT</p>
11. Reports relating to expansion 90/20-21	<p>Strategic Planning Working Group:</p> <p>Report reviewed.</p>	None

<p>12. Other reports 91/20-21</p>	<p>SMRA report: Report reviewed.</p>	<p>None</p>
<p>13. Finance 92/20-21</p>	<p>To review and approve finance statement, bank statements and payments:</p> <p>As this meeting was held remotely papers were not circulated for signing. This will be done a later date when circumstances allow.</p> <p>Council resolved to approve payments totalling £8,069.10.</p> <p style="padding-left: 40px;">Proposed: BT Seconded: SY Approved: All</p> <p>To summarise additional spending agreed at this meeting:</p> <p>The PC approved:</p> <ul style="list-style-type: none"> • £66 for allotment rubbish clearance <p>To review the Q2 finance report:</p> <p>Report reviewed and it was agreed that the financial situation was positive.</p>	<p>None</p>
<p>14. Matters brought forward by or with the consent of the Chair 93/20-21</p>	<ul style="list-style-type: none"> • TL raised concerns about contact with our PCSO and delays to handling of HGV reports. This has hopefully been resolved. 	

The meeting closed at 9:15pm.

Signed by Chairperson:

Date: