

**Minutes of the meeting held remotely on Tuesday 15th September 2020 at
7:30pm.**

Council Members present	
Mr C McEwen (CM) – Chair	Mrs S Brown (SB) – Vice Chair
Mr T Leathart (TL)	Mr B Thunder (BT)
Mr K Millard (KM)	Mr R Hurley (RH)
Clerk & Responsible Officer:	Mr K Morgan
Members of the public present:	None

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OPWG – Open Spaces Working Group, CWG – Communications Working Group, SM website – www.SouthMarston.org.uk, ML – Mandy Larcombe (bookkeeper)

Agenda item & minute number	Summary	Action
Open 10 Minutes 66/20-21	<ul style="list-style-type: none"> A resident raised the issue of paving the ground at the postbox on Thornhill Road as it can get very muddy. This issue had been discussed previously and was going to be resolved by the Open Spaces group but because of social distancing it had not been done. <p>Council discussed and the Clerk agreed that, as this was an ongoing issue previously raised, it could be resolved at this point to approach Allbuild with a view to getting the paving done. BT to seek a quote and organise.</p> <p>Proposed: SB Seconded: BT Approved: All</p> <ul style="list-style-type: none"> The resident also raised concerns about the width and design of the chicane being built on Old Vicarage Lane alongside the new development. TL went and investigated the situation and reported that the width is actually the same as that in other locations but because of the layout it appeared narrower to the 	BT

	<p>naked eye.</p> <p>It was however noted that there is no cycle provision at the chicane as there is in other locations in the village and this is a cause for concern. It was discussed and agreed that this should be raised with the developers to discuss any options and hopefully resolve.</p>	CM/Clerk
1. Apologies 67/20-21	SY – accepted by Council. AC - accepted by council.	None
2. Declarations of interest 68/20-21	There were no declarations of interest.	None
3. To approve and sign the minutes of the Parish Council meeting held on Tuesday 18 th August 2020 69/20-21	<p>Minutes were approved remotely and will be signed when physical meetings resume.</p> <p>Proposed: SB Seconded: BT Approved: All</p>	None
4. Review of actions 70/20-21	<p>Review of actions currently outstanding.</p> <p>Updates:</p> <ul style="list-style-type: none"> • Apr 20 194/19-20 Given lack of progress it was agreed that a simpler solution to car park lighting should be reinvestigated involving smaller LED solar lights. • July 19 51/19-20 and June 20 23/20-21 concerning emergency plan to be merged. • June 20 30/20-21 Closed – footpath at Crown Timber not possible. • July 20 46/20-21 Further contact regarding bus routes delayed to November 2020. • July 20 49/20-21 Closed - SB attended SBC meeting. • August 20 58/20-21 Closed – road sweeping done. • August 20 59/20-21 Crown Timber – ongoing, added BT to make contact and enquire about the business being conducted at the site. 	<p>Clerk</p> <p>BT</p>

	<ul style="list-style-type: none"> August 20 61/20-21 Closed - Litter bin foundations are sufficient for now. To revisit if required. 	
5. Review of Parish Council Calendar 71/20-21	<p>The PC reviewed progress.</p> <ul style="list-style-type: none"> It was noted that the allotment inspections had in effect been completed as monitoring is ongoing. Next annual check for these moved to October 2021. BT to consider any budget requirements for 2021. 	<p>Clerk</p> <p>BT</p>
6. Clerk's Report 72/20-21	<p>Report discussed.</p> <ul style="list-style-type: none"> Finance - Delay of payment of £1500 from SBC for school fees again raised. It was agreed Clerk was to chase one more time and to escalate to borough councillors if payment not received. Finance - The bank account situation was discussed. Council resolved to support Clerk's recommendation to change to a Hodge Bank instant access account. Clerk to contact Hodge and organise paperwork. <p>Proposed: TL Seconded: BT Approved: All</p> <ul style="list-style-type: none"> Website - Progress with the website was discussed. It was agreed that Clerk would circulate an email asking for details of potential contractors. Crown Timber – SB working on consolidating HGV information. <p>Clerk to contact Ed Snook at SBC to enquire about any noise conditions that are applicable to the site.</p> <p>Following discussions it was agreed that the Clerk would also contact the NEV team at SBC to enquire about progress with the Steris noise situation and the delays this has caused to the application to develop the Crown Timber site.</p> <ul style="list-style-type: none"> Litter picking – Clerk to liaise with Anne Featherstone and Mandie Olive regarding any existing records kept and to coordinate future logs of training, risk assessments etc. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • Clerk forum – Clerk to raise the issue of a lack of proper interaction between the Parishes and SBC and the need for a dedicated liaison officer. 	Clerk
<p>7. Planning applications 73/20-21</p>	<p>S/20/0922 Re: Erection of a farmhouse - Removal of condition 3 (Agricultural Occupancy) from permission T/91/0405. At: Sevor Farm , Nightingale Lane South Marston Swindon SN3 4SL Deadline: 10th September 2020</p> <ul style="list-style-type: none"> • A response was submitted prior to the meeting. This raised no particular concerns but we did suggest that a condition be included to stop any future development of additional dwellings on the site to comply with our ongoing objection to further development on Nightingale Lane. <p>S/19/1398 Re: Erection of 4 no. dwellings and associated works. At: Land At Meadow Cottage, Nightingale Lane South Marston Swindon SN3 4SL Deadline: 11th September 2020</p> <ul style="list-style-type: none"> • A detailed response was submitted prior to the meeting. This included references to previous objections as well as highlighting issues including: <ul style="list-style-type: none"> ○ Our objection to any further development off Nightingale Lane supported by our Neighbourhood Plan, the revised Local Plan and Borough officers ○ An inappropriate traffic survey ○ Lack of proper solution to waste and surface drainage 	<p>None</p> <p>None</p>
<p>8. Reports from Working Groups 74/20-21</p>	<p>Communications Working Group:</p> <p>Report reviewed.</p> <ul style="list-style-type: none"> • No particular points raised. SB noted the effective contribution that the new editor was making. <p>Open Spaces Working Group:</p>	None

	<p>Report reviewed.</p> <ul style="list-style-type: none"> It was noted that the new arch would be installed at the village garden in October. <p>Allotments Working Group:</p> <p>Report reviewed.</p> <p>Broadband Working Group:</p> <p>Verbal report given.</p> <ul style="list-style-type: none"> There continues to be installation activity throughout the village but still no exact information is available from BT/Openreach. 	<p>None</p> <p>None</p> <p>None</p>
<p>9. Reports relating to expansion 75/20-21</p>	<p>Strategic Planning Working Group:</p> <p>Some changes of staff involved in the school development project were discussed.</p>	<p>None</p>
<p>10. Other reports 76/20-21</p>	<p>SMRA report:</p> <p>Report reviewed.</p> <ul style="list-style-type: none"> It was noted that SMRA had chosen the contractor for the changing room roof replacement. It was noted that further changes to social distancing rules meant that use of the village hall and upcoming bookings were being reviewed. 	<p>None</p>
<p>11. Finance 77/20-21</p>	<p>To review and approve finance statement, bank statements and payments:</p> <p>As this meeting was held remotely papers were not circulated for signing. This will be done a later date when circumstances allow.</p> <p>Council resolved to approve payments totalling £6,634.03</p> <p>Proposed: BT Seconded: SB Approved: All</p>	<p>None</p>

<p>12. Matters brought forward by or with the consent of the Chair 78/20-21</p>	<ul style="list-style-type: none"> • SB raised ongoing concern with cars using the bridleway off OVL as a cut through and reported some confrontation. The lack of signage off the A420 was again raised. • A means to make new residents to the village aware of the 100 Club was discussed. • TL mentioned issues that residents on Nightingale Lane have had with receiving deliveries due to closures on Old Vicarage Lane. 	
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The meeting closed at 8:50pm.

Signed by Chairperson:

Date: