



Notice of meeting

Councillors are summoned to attend the Annual Meeting of the Council which will take place remotely on **Tuesday 19th May 2020** at 7:00pm. Joining details will be issued and published on the council website prior to the meeting.

Kevin Morgan, South Marston Parish Council Clerk

Agenda item
1. Election of Chair
2. Election of the Vice Chair
3. Apologies
4. Appointment of Working Groups and review of terms of reference: <ul style="list-style-type: none">• Allotments Working Group• Broadband Working Group• Communications Working Group• Finance Working Group• Open Spaces Working Group• Planning Working Group• Strategic Planning Working Group
5. Appointment of authorised positions: <ul style="list-style-type: none">• Data Protection Officer• Data Controller• Emergency Co-ordinator
6. Appointment of representatives on outside bodies: <ul style="list-style-type: none">• Police• South Marston Recreation Association• Speedwatch• Swindon Area Committee
7. To confirm adoption of all Council core documents <ul style="list-style-type: none">• Code of Conduct• Document Retention Policy• Emergency Plan• Financial Regulations• Meeting Recording Policy• Publication Scheme• Standing Orders
8. To approve the Council Calendar for 2020/21
9. To confirm programme of meetings for 2020/21

This meeting may be recorded by the Council or members of the press or public. Such recording should be in accordance with the Council's Recording Policy – this is available on the website and a copy will be made available at meetings.