



Notice of meeting

The Annual Meeting of the Council will take place on Tuesday 21st May
2019 at 7:15pm in the Village Hall

Agenda item	Supporting info
1. Election of Chair	None
2. Election of the Vice Chair	None
3. Co-option of Councillor	None
4. Signing of declarations of acceptance of office	Forms
5. Apologies	None
6. Appointment of Working Groups and review of terms of reference: <ul style="list-style-type: none">• Allotments Working Group• Communications Working Group• Finance Working Group• Open Spaces Working Group• Planning Working Group• Strategic Planning Working Group	Documents
7. Appointment of authorised positions: <ul style="list-style-type: none">• Emergency Co-ordinator• Data Protection Officer• Data Controller	Documents
8. Appointment of representatives on outside bodies: <ul style="list-style-type: none">• Swindon Area Committee• Speedwatch• Police• South Marston Recreation Association	None
9. To confirm adoption of all Council core documents <ul style="list-style-type: none">• Code of Conduct• Document Retention Policy• Emergency Plan• Financial Regulations• Publication Scheme• Standing Orders	Documents
10. To approve the Council Calendar for 2019/20	Documents
11. To confirm programme of meetings for 2019/20	Documents

Signed,

Kevin Morgan, South Marston Parish Council Clerk