

# South Marston Parish Council

## Notice of meeting

The Annual Meeting of the Council will take place on Tuesday 16th May 2017  
at 7:00pm in the Village Hall.

Agenda item	Start time
1. <b>Apologies</b>	7:00pm
2. <b>Election of the Chair</b>	7:01pm
3. <b>Election of the Vice Chair</b>	7:03pm
4. Signing of the <b>declarations of acceptance of office</b>	7:05pm
5. To approve and sign <b>the minutes of the Annual Meeting of the Council held on the 17<sup>th</sup> May 2016</b>	7:07pm
6. Appointment of <b>Committees</b> : <ul style="list-style-type: none"><li>• Neighbourhood Planning Committee</li></ul>	7:09pm
7. Appointment of <b>Working Groups</b> : <ul style="list-style-type: none"><li>• Finance Working Group</li><li>• Planning Working Group</li><li>• Open Spaces Working Group</li><li>• Communications Working Group</li><li>• Allotments Working Group</li></ul>	7:12pm
8. Appointment of <b>authorised positions</b> : <ul style="list-style-type: none"><li>• Emergency Co-ordinator</li></ul>	7:20pm
9. Appointment of representatives on outside bodies: <ul style="list-style-type: none"><li>• Swindon Area Committee</li><li>• Speedwatch</li><li>• Police</li><li>• South Marston Recreation Association</li><li>• WALC Executive Committee</li></ul>	7:23pm
10. To confirm <b>adoption of all Council core documents</b> (Including Standing Orders, Code of Conduct, Financial Regulations, Publication Scheme)	7:27pm
11. To confirm <b>programme of meetings for 2017/18</b>	7:29pm
Meeting closure:	7:30pm

Signed,

*Claire Penny*, South Marston Parish Council Clerk