

South Marston Parish Council

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South Marston Parish Council

Draft Minutes of the meeting held on Tuesday 10th November 2015 at
 7:30pm at the South Marston Village Hall

Council Members present	
Mr C McEwen – Chair (CM)	Mr S Young (SY)
Mrs S Brown – Vice Chair (SB)	
Mr B Thunder (BT)	
Clerk & Responsible Officer:	Mrs C Penny (Clerk)
Members of the public present:	Mrs M Cooper (MC)

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OPWG – Open Spaces Working Group, SM website – www.SouthMarston.org.uk, SWAS – South West Ambulance Service

Minutes:

Agenda item & minute number	Summary	Action	Supporting information
1. Open 10 minutes 139/15	Nothing raised		N/A
2. Apologies 140/15	Mr T Leathart	None	None
3. Declarations of interest 141/15	Members are reminded that any conflict of interest should be declared at the start of the meeting or item or, if not previously foreseeable, during any discussion of the matter concerned.	None	The Councils declaration of interests as recorded in the June & July 2014 minutes.
4. To adopt the Neighbourhood Plan for submission to Swindon Borough Council 142/15	Councillors formally approved the first tranche of amendments that had been unanimously endorsed by the Neighbourhood Plan Committee on 19 th October. The second tranche of amendments for discussion at this meeting were the outcome of discussions with SBC and with developers in an attempt to reach agreement on the wording. Design Code: Query about the Design Policy NP2 wording (p18) and confusion between "in accordance with/in line	SB to amend accordingly	N/A

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 15.12.15
 COLIN ROBERT MCEWEN
 CHAIR

	<p>with" . Agreed to use 'in accordance with' for consistency.</p> <p>Road Network – Policy NP7 and Plan 5 Discussion about the strength of historic justification for the single road from Rowborough proposal. SB to clarify with SBC. All present agreed the wording in the Plan itself and confirmed they were happy for the JS wording to be reviewed following this meeting in the light of SBC's response.</p> <p>Discussion about cycle ways in plan. Clerk will share the NP once complete with contact at SBC who deals with Borough cycling strategy.</p> <p>MC raised potential future issue with burial space within the parish. Clerk clarified that as the PC do not use a discretionary power they do not manage burial space within the parish. CM will investigate who has responsibility.</p> <p>SB confirmed that all remaining amendments are now shown in the draft plan circulated. Councillors approved the changes at paras 18.4, 18.5, NP Policy 8 and 19.8, all of which addressed road safety and in particular confirmed the importance of cycling safety. . All other changes were discussed and agreed unanimously.</p> <p>SB and CRM will add the statutory appendices as required. These include the index, basic conditions statement, the appendix on governance, the consultation statement, the list of the statutory and commercial respondents.</p> <p>The council formally voted to adopt the submission draft of the Neighbourhood Plan. Proposer – BT Seconded – SY Vote was passed unanimously</p>	<p>SB to confirm with SBC the appropriate wording in the JS re the single road to Rowborough</p> <p>Clerk to share finalised NP with contact at SBC</p> <p>CM to investigate who has responsibility for burial space within Parish.</p>	
5. To discuss and approve the Tots and Toddlers grant application	Discussion about application for a grant from the local Tots and Toddlers group. SB noted that good application. SB & BT happy to support.		
6. To receive an update from the Clerk on progress on the Community Newsletter.	Clerk gave a verbal report that the newsletter has been finished and that there was some delay due to the volume of information that needed to be included. The newsletter is now at the printers and will be ready for distribution. Requested support with this. BT offered to provide along with others. Agreed that there should be a deadline for the Communications Review Report of the December meeting.		
7. Finance	BT proposed, SB seconded. Unanimously accepted		

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15.12.15.

To approve the Tots and Toddlers grant application			
8. Matters brought forward by or with the consent of the Chair	None		
Meeting closure:	8:38pm		

Actions:

ACTIONS					
PC Meeting & minute no	Area	Action	Progress update	Owner	Deadline
For current actions please see minutes from full October Parish Meeting					
Actions added at this meeting					
November extraordinary 2015 124/15	Neighbourhood Plan	CM to clarify design code wording and correct within plan		CM/SB	25/11/15
November extraordinary 2015 124/15	Neighbourhood Plan	SB to confirm if SBC recommend amendment to the JS re road to Rowborough		SB	25/11/15
November extraordinary 2015 124/15	Neighbourhood Plan	Clerk to share finalised NP with contact at SBC		Clerk	1/12/15
November extraordinary 2015 124/15	Neighbourhood Plan	CM to investigate who has responsibility for burial space within Parish.		CM	1/12/15

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15.12.15.