

Constitution of the South Marston Recreation Association

1. The Association.

The name of the Association shall be the South Marston Recreation Association, herein called 'the Association'.

2. Administration.

The Association shall be administered in conformity with the provisions of this Constitution by the Management Committee hereinafter constituted as the charity trustees thereof.

3. Objects and Powers of the Association.

- a) The objects of the Association shall be in the interests of social welfare, the provision of facilities for recreation and other leisure-time activities of residents within the Parish of South Marston in the Borough of Swindon, being facilities:-
 - (i) of which such residents have need by reason of their youth or social and economic circumstances, and
 - (ii) which will improve the conditions of life of such residents by promoting their physical, mental and spiritual well-being.
- b) In furtherance of the objects of the Association and without prejudice to the generality thereof, the Management Committee shall have the following powers:-
 - (i) Provide, maintain and equip play facilities affording opportunities for adventure and enterprise;
 - (ii) Assist the provision, maintenance and equipping of such play facilities as aforesaid;
 - (iii) Attract the active participation of parents, voluntary organisations, clubs, societies and other bodies who are interested in the establishment of recreational facilities;
 - (iv) Employ staff to assist the Association in managing and running such facilities (provided that no member of the Management Committee shall be appointed to salaried office or office paid by fees);
 - (v) May appoint in the roles of Honorary President and Vice-Presidents such persons as the Management Committee may in their discretion think fit.

4. Beneficiaries.

Beneficiaries of the charitable activities of the Association are residents of South Marston Parish, of all ages and ability.

5. Management Committee.

- a) The Management Committee shall be the Ruling Body of the Association and shall meet monthly or as required.
- b) The following honorary officers shall be elected annually by the Management Committee where thought appropriate:-
 - (i) Chairman
 - (ii) Vice-chair
 - (iii) Treasurer
 - (iv) Such other officers as the Association may decide from time to time.
- c) At any one time, more than 75% of the Management Committee should be residents of South Marston Parish.
- d) The following are eligible to stand on the Management Committee:-
 - 2 members of the Parish Council of South Marston
 - 1 representative from the South Marston Church of England School
 - 1 representative from each of the Recognised Villages Groups and up to 5 co-opted members
- e) The Management Committee shall maintain a list of active village groups whose aims are compatible with those of the Association (the 'Recognised Village Groups').
- f) The Management Committee may delegate to any sub-committees it may appoint such matters as it may think fit.
- g) Members of the Management Committee shall be appointed each for a term of one year.
- h) A person who has previously been a member of the Management Committee may be re-appointed.
- i) Any person being nominated or coopted for membership of the committee will complete a trustee declaration form

6. Proceedings of the Management Committee.

- a) Subject to the provisions of the Constitution and of any rules made under this Constitution, the Management Committee shall conduct its proceedings and manage its business in such a manner as it may from time to time determine.
- b) The proceedings of the Management Committee shall not be invalidated by any vacancy in its membership or by any defect in the appointment or qualification of any member.

7. Rules and Proceedings.

- a) All decisions arising at any meeting shall be decided by a single majority of members present and entitled to vote. In the event of an equality of votes, the Chairman shall have a second or casting vote.
- b) One third of the members of the Management Committee, or a minimum number of 3 members of the Management Committee, whichever is the greater, shall form a quorum at the meetings of the Management Committee and all other sub-committees that shall be elected from time to time.
- c) Minutes shall be kept by the Association and there shall be entered therein a record of all proceedings and resolutions of the relevant Committees.
- d) Conflict of interest – Management Committee members must declare any possible conflict of interest prior to any discussion, and are not entitled to vote on that matter.

8. Finance.

- a) All monies raised by or on behalf of the Association shall be applied to the objects of the Association and to no other purpose.
- b) The Treasurer shall keep or shall cause to be kept proper accounts of the finances of the Association. At each meeting a statement of the accounts shall be presented to the Management Committee. Acceptance of these accounts shall be recorded in the Minutes.
- c) All cheques shall be signed by two members of the Management Committee. Duplicate bank statements shall be sent to the Chairman.
- d) At the end of the financial year, the Treasurer shall prepare accounts which, after audit by an independent auditor appointed by the Management Committee, shall be presented to the Annual General Meeting.

9. Insurance.

The Charity shall be responsible for ensuring that insurance is taken out to cover any relevant property and activities, to include Public Liability. Hiring agreements will specify the responsibilities of the hirer with respect to licensing and insurance matters.

10. Dissolution.

If the Management Committee, by a two-thirds majority vote of those present and entitled to vote, decides at any time and for any reason that it is necessary or advisable to dissolve the Association, it shall call a special meeting, at which all those resident in the Parish shall be entitled to vote, giving a clear 21 days notice of such a meeting.

If such a decision shall be confirmed by a two-thirds majority of those present and entitled to vote, the Management Committee shall have power to dispose of any assets held by or in the name of the Association after satisfaction of all debts and liabilities. In the first instance, any asset should be offered to South Marston Parish Council, if they first undertake that it be used in furtherance of the Association's charitable objects.

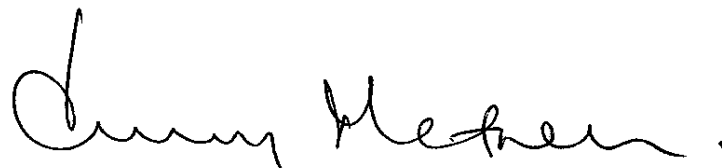
11. General Meetings, including Annual General Meetings and alterations to the Constitution.

- a) The Association shall hold an Annual General Meeting in each calendar year not later than three months after the end of the financial year.
- b) Notice of the Annual General Meeting shall be given at least twenty one days before the date of the meeting.
- c) The Annual General Meeting shall:-
 - (i) receive a report from the Chairman
 - (ii) receive a report from the Treasurer and an audited statement of accounts for the previous year
 - (iii) confirm membership of the Management Committee
 - (iv) appoint auditors
 - (v) decide on any propositions which may be submitted to the meeting. No proposition other than those relating to adoption of the report and statement of accounts and the confirmation of the Management Committee shall be moved at the meeting, unless notice in writing, signed

by the member who proposes to move it and stating its terms, has been received by the Secretary at least seven days before the date appointed for the holding of such meetings. PROVIDED THAT the Chairman of the meeting shall at their discretion and with the consent of a majority of members present, have power to admit any proposition of which insufficient notice has been given if such proposition shall not involve any alterations of the provisions of this Constitution.

- d) Any proposal to alter this Constitution must be delivered in writing to the Association not less than twenty eight days before the date of the Annual General Meeting ; or in the alternative, a specially called General meeting requested in writing by not less than ten residents of the Parish of South Marston. The Management Committee will then call a special general meeting not less than twenty one days nor more than twenty eight days after the receipt of this request. An alteration will require the approval of a two-thirds majority of the Association present and voting at the Annual General Meeting. Eligible voters will be those living within South Marston Parish on the day of the meeting. No alteration to the Constitution may be implemented until notified by the Charity Commission that the alterations do not affect the charitable nature of the Association.
- e) The quorum for a General Meeting shall be twelve residents of the Parish of South Marston.

Adopted the 28 day of March 2012



Chairman.